

4- Inclusion Policy

Aim: To include all children whatever their individual needs may be. All children have the right to achieve and develop to their full potential. By being inclusive it benefits all children in our care and is a positive experience that reflects the diversity of our community.

We do this by:

- providing a broad and balanced curriculum for every child, considering the child's interests.
- Enabling all children to participate fully in the daily fun we have at Woodentops
- Identifying children as soon as reasonably possible when there is a special need arising and to use the information from the SEND Code of Practice 2014 to adopt the graduated response.
- Ensuring the environment is suitable for all children attending Woodentops.
- Reflecting, reviewing and making changes when they are needed or necessary.

Parents/carers who feel their child is developing at a different rate to their peers/siblings or who are concerned about their child's well-being need to talk to their child's key person initially who then may involve the SENDCo.

The special needs co-ordinator (SENDCo) at Woodentops is Sue Heald. Sue is always available to talk through any issues or concerns a parent may have.

How do we identify a need?

- A parent/carer/key person may raise concerns regarding the child.
- Children are assessed using the Early Years Outcomes from the Early Years Foundation Stage which is age related.
- Practitioner observations and their knowledge of child development gives us a holistic picture of the child's development so far.

How do we keep the parents informed?

- We work in partnership with parents. We know how vital it is that parents/carers contribute their knowledge and expertise regarding their child in ensuring the child gets the right type of support.
- Together with the parents, the key person and SENDCO the child's needs and progress are considered using the Central Bedfordshire SEND Support Plan. Meetings occur half termly where the parents, the key person and SENDCO discuss the child's progress to date, review the short and long term outcomes and reassess these. Other outside agencies or staff supporting the child may also be involved.
- A referral may be made to the Early years support team at Central Beds.
- We may get support from the Early Years support team depending on the individual needs of the child.
- An Education Health and Care Plan (EHCP) in preparation for transition to school as stated in the Code of Practice 2014.
- We share information of where to get additional support.

What other types of support do we offer?

- We have 'Lift off to Language' groups for 2 and 3 / 4 year olds
- We use photos as a way of sharing information with the children.
- We have 1:1 or small groups to work on the proposed outcomes in each individual child's SEND Support Plan
- We are able to adapt our settings routines and activities to ensure all children are able to access the activities and resources we have.
- We are aware of methods such as Makaton or the Picture communication system and incorporate them into the setting.
- The Early Years Support team may visit offering advice and support.

Meeting children's physical needs

- Woodentops is based in a football club all on one level with a ramp at the entrance of the building.
- All members of staff are qualified Paediatric First Aiders.
- All staff members have had epipen training in Nov 2014 and review in Aug 2018.
- We use the expertise of Occupational therapists and physiotherapists to ensure the children get the support they need.
- Risks assessments may be necessary dependant on the child's individual needs.
- We make sure we comply with the Disability Discrimination Act 2010 ensuring we can care for individual children to the best of our abilities.

Outside agencies who can help us

- Health Visitors
- Central Beds Early Years Advisory Teachers
- Central Beds Early Years Support Team
- Child Development Centre- Kempston
- CHUMS
- Speech & Language Therapist drop in centres
- Occupational therapy/ Physiotherapists
- Hearing impaired team
- Visually impaired team
- Ivel Valley School Nurse team
- Sandy Children's Centre

Our staff training includes:

We have a communication Co-ordinator- Karen Armstrong

We have a behaviour management specialist- Michelle Offin

Our SENDCo Sue Heald has attended SENCo days 1-3, Autism Awareness course, SEND co-ordinator professional study day and is our SEND NDNA champion completed in Dec 15.

This policy was reviewed on	
Signed on behalf of the preschool	
Date for review	