

Woodentops Preschool

13- Accident/ Injury or Illness

Aim: - to promote the good health of children and to take the necessary action to prevent the spread of infection, and take appropriate action when they are injured or ill.

Accident/Injury Procedure

- We are obliged to notify Ofsted, RIDDOR and the LSCB of any serious accident to, injury to, illness, or death of a child whilst in our care and the action taken in respect of it as soon as reasonably practicable but and within 14 days of occurrence.
- We will act on any advice given by Ofsted ; LSCB (Intake & assessment); and our Insurance company (RSA).
- We have the full information on RIDDOR requirements.
- We will ensure all the other children remain safe by removing them from the scene where possible.

We all have a current Paediatric First Aid certificate which is available to view.

- Records of accidents/injuries sustained whilst in our care and any first aid treatments are kept, parents are informed accordingly with a signed carbon copy of the accident. A text is sent home informing you of your child having had a bump. The accident note is placed in your child's drawer.
- Records of incidents happening in our care are also recorded. Parents are informed at pick up confidentially of the incident and again the copy will be stapled in your child's diary.
- We record any existing injuries when a child comes into Woodentops.
- We require written permission from parents from the beginning of the contract to gain medical intervention if needed.
- We write a chronology of accidents and incidents for each child so we can see if there is a pattern for example- child falling over lots could be a symptom of growing.

The safety of your child is paramount and we take every measure we can to protect your child from hurting themselves. It is important that you keep us informed regarding your child's condition following an accident and if you have sought medical advice.

Illness Procedure

- If your child is slightly unwell due to a simple cold or teething and they will still be able to join in and enjoy the normal routines of the preschooling day, they are welcome to attend. However, if they are feeling unwell, please keep them at home.
- If your child has had Childrens paracetamol or ibuprofen (nurofen) to keep a high temperature down, please keep them at home.
- If your child has had Childrens paracetamol or ibuprofen (nurofen) to help them with a cold, they can only stay at preschool for a maximum of 4 hours. We do not give non-prescribed medicines.
- If your child is unwell with a high temperature and an infectious illness such as chicken pox, please keep them at home until the infection passes. Please see the Red policy document book and the infection control poster. <http://www.publichealth.hscni.net/publications/guidance-infection-control-schools-and-other-childcare-settings-0>
- If your child has sickness or diarrhoea they must not return until **48 hours** (Public Health England Guidelines) **following the last bout** to prevent the spread of infection to others. Staff have to adhere to this guidance too.
- Children with a notifiable disease must not attend until they have been cleared by their GP. If you are not sure if an illness is notifiable, please ask your GP or Health Visitor.
- We will inform you if any other child or adult has an infectious or notifiable disease anonymously.
- If a child who attends our setting has a notifiable disease, we are required to notify Ofsted as soon as reasonably practicable but always within 14 days.
- We will also contact Public Health England and act on any advice given.

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- Please inform us if your child has nits, worms or impetigo as these are easily spread.

Please feel free to consult us if you are not sure if your child's symptoms mean that they need to stay at home.

Illness at preschool

- If your child becomes unwell during the day, we will contact you for you to collect them.
- We need **up to date emergency contact** information for your child.
- We will keep your child as comfortable as possible until you arrive, but will not be able to isolate them from other children so a prompt collection is required.

This policy was reviewed on	
Signed on behalf of the preschool	
Date for review	